



## **Personal Information that Elevate Indianapolis May Collect**

Elevate Indianapolis collects the following types of personal information: donor names, postal and email addresses, phone numbers, and billing information. Students' names, School and Grade, School ID, Birthdate, postal and email addresses and phone numbers.

## **How Elevate Indianapolis May Use Personal Information**

Elevate will use your personal information for the purpose it was submitted, such as to document donor donations and correspondence and to track student progress within our programs. The data we track for donors and students may be used to apply for grants and reporting but will not result in the publication of any personal information provided to us. We do not share personal information outside our organization.

## **How Elevate Indianapolis Will Keep Your Information Safe**

Elevate Indianapolis prioritizes the security and confidentiality of personal information entrusted to us. We have implemented comprehensive security measures, including but not limited to encryption protocols, password protection mechanisms, restricted access controls, and stringent managerial oversight. These measures are designed to safeguard personal information from unauthorized access, disclosure, alteration, or destruction. By adhering to appropriate physical, electronic, and managerial procedures, we strive to ensure the utmost protection of sensitive data and maintain the trust and confidence of our stakeholders. In addition, all Elevate Indianapolis staff are required to sign confidentiality agreements, ensuring your privacy is maintained and your information stays internal.

## **Help Us Keep Your Personal Information Accurate**

If your personal information changes or you would like to review the personal information we have on file, please email us with the new information or your review request at [info@elevateindy.org](mailto:info@elevateindy.org).